Maldon Primary School
SPORTS SUB-COMMITTEE

TERMS OF REFERENCE

1. The Sports sub-committee will be a sub-committee of the school council.
2. At least three people must form the sub-committee, and one of these must be a member of the school council.
3. Items of recommendation identified by the Sports sub-committee will be presented to the school council by an attending school councillor.
4. The Sports sub-committee will meet once/month (currently the 2nd Wednesday of each month at 9:15am). This allows time for minutes to be typed and distributed, with recommendations presented to school council the following week.
5. An agenda will be distributed on the Monday immediately preceding the Wednesday meeting with all relevant attachments.
6. The definition of committee member is someone who has attended a minimum of one sports meeting per term.

The sub-committee aims to:

1. Seek financial support (using application from grants and other sources) to:
   - Improve sporting facilities at Maldon Primary School
   - Upgrade sports equipment
   - Create a fund to assist with the cost of transport for children to sporting events
   - Sponsor profile sporting people onto school grounds
   - Assist with the training of parents/friends of the school to up-skill themselves in training and coaching roles

2. Gather information
   - Seek information relating to government funded sports programs which may be available to Regional Schools eg. Active After Schools Program, and relay it back to the school
   - In the event that the Castlemaine District is unable to provide district opportunities in sports relevant to Maldon Primary School children, seek information relating to the process to attend (as a guest) an event held in a neighbouring district
   - Seek opportunities for Maldon and other small schools within our district to collaborate to reduce cost of transport to sporting events

3. Publicity
   - Ensure that Maldon Primary School website is updated with relevant School Sports Victoria (SSV) information for parents and students to access
   - Liase with the Tarrengower Times to advertise students achievements in sporting events (both within school sport and extra-curricular)
   - Create regular sports articles in the weekly newsletter informing the school community of student achievements and upcoming events.

Short term goals (within 12 months):

- Create a “sports page” on the Maldon Primary School website and ensure it is kept current and relevant.
- **Swimming**: Assist with running a Maldon Primary School swimming carnival. Children in grades 3-6 will be timed for appropriate events to qualify them for Divisional Swimming Events.
- **Athletics**: Assist with running a Maldon Primary School Athletics Day. Identify key events in which children in grades 3-6 can be timed/measured so that they may qualify for entry into Divisional Athletics Events.

Long term goals (within 3 years):

- **Swimming**: invite other small schools within the Castlemaine District (eg. Newstead and Harcourt) to join our swimming carnival so that children from a broader catchment have the opportunity to attend the Divisional Swimming Events
- **Athletics**: invite other small schools within the Castlemaine District (eg. Newstead and Harcourt) to join our Athletics Day so that children from a broader catchment have the opportunity to attend the Divisional Athletics Events